

Town of Embden



Minutes of the Board of Selectpersons

November 19, 2012

19:00 PM Meeting held at the Embden Town Office

In attendance was: Rodney Hatch, Wayne McLaughlin, Elizabeth Pratt, Nate Richardson, Charles Taylor, and Bonnie Baker.

- 1 Charles Taylor called the meeting to order at 19:01.
- 2 The meeting began with the Pledge of Allegiance.
- 3 **Consent Agenda:**
 - 3.1 Approved the minutes of the Board of Selectpersons dated November 5, 2012 as written.(3-0)
 - 3.2 Reviewed Warrant #22 totaling \$140,978.17. (3-0)
- 4 **Appointments & Resignations:** None.
- 5 **Department Officials Reports:**
 - 5.1 **E-911** – No Report
 - 5.2 **Winter Roads Contractor** – No Report.
 - 5.3 **Animal Control** – No Report.
 - 5.3.1 C. Taylor stated he called the Franklin County Animal Shelter; they quoted him a price of \$1.75 per capita versus the \$1.50 that Somerset would charge. He stated that he was suggesting getting a recommendation from the ACO.
 - 5.4 **Board of Assessors** –
 - 5.4.1 R. Hatch stated the issue with the computer is very valid. He added that last week it had taken over an hour to get it up and working. C. Taylor stated he had spoken with T. Callahan about installing more memory. He said that the Assessors computer would then be replaced with a new one, and the CEO would get theirs. He added that they should probably look into replacing B. Baker's computer as well.
 - 5.4.2 R. Hatch stated they would be looking at the budget for 2013.
 - 5.4.3 He explained the various abatements and projects they were currently working on.
 - 5.4.4 He said that they were beginning the random sample process for 2013.
 - 5.4.5 C. Taylor stated they needed to look at the salaries for the Assessors, and possibly an extra stipend amount for certified assessors. Discussion continued.
 - 5.5 **Planning Board** – No Report.
 - 5.5.1 B. Baker stated that there would now be a deadline of the last Thursday of the month for permit applications.
 - 5.6 **Plumbing Inspector** – No Report.
 - 5.7 **Board of Appeals** – No Report.
 - 5.8 **Code Enforcement Officer** – No Report.
 - 5.9 **Health Officer** – No Report.
 - 5.10 **Road Commissioner** – No Report.
 - 5.11 **M.S.A.D. #74** – No Report.
 - 5.12 **Recreational Director** – No Report.
 - 5.13 **Town Clerk/Treasurer** –
 - 5.13.1 B. Baker submitted the Treasurer's Report of Lined Taxes.
 - 5.13.2 She submitted a Treasurer's Report.
 - 5.13.3 She submitted 2 Check Reconciliation Reports. BOS reviewed and signed.
 - 5.13.4 She submitted an Expense Report.
 - 5.13.5 She passed out 2013 Budget worksheets. C. Taylor asked her to provide each department with a sheet.
 - 5.13.6 She stated she would be mailing out dog license reminder postcards this week.
 - 5.14 **Registrar of Voters:**
 - 5.14.1 B. Baker stated that 497 voters had participated on Election Day, approximately 2/3 of the registered voters.
 - 5.15 **Tax Collector** – No Report.
 - 5.16 **Community Center** –
 - 5.16.1 Nathan Richardson gave a presentation on the proposed boiler systems for the Community Center.
 - 5.16.2 W. McLaughlin stated they had a new sign on the Community Center.
 - 5.16.3 He said the turkey supper had gone very well. He added they had delivered 22 dinners, and served approximately 200 people. He said they had run out of food completely.
 - 5.16.4 He stated one camera would only broadcast in black and white; however J. Stephens was working on it.
 - 5.16.5 E. Pratt stated there would be a craft fair on Saturday, & one December 15th with stuff for kids to buy.
 - 5.16.6 W. McLaughlin stated they were hoping to have the bell ringers perform.
 - 5.16.7 He said there was talk of holding a computer class.

5.16.8 He stated there may be another GPS class held as well.

5.16.9 He said he had spoken with Dan Winslow, who recommended installing 2 fans in the gym. He said the cost of the fans was \$105 each, and \$35 for the controller, about \$250 total. E. Pratt made a motion (2nd – C. Taylor) to purchase 2 fans for the Community Center at \$245 total.

5.16.10 C. Taylor asked W. McLaughlin to contact the pellet boiler company regarding a presentation.

5.16.11 C. Taylor asked how the copiers were holding up. W. McLaughlin replied that R. Young had one of them going. C. Taylor stated he had contacted Leaf regarding the copier lease for the Town Office. He stated the lease expired August 20, 2013. Discussion continued.

5.17 Emergency Management Directors – No Report.

6 Board of Selectpersons Concerns:

6.1 E. Pratt made a motion (2nd – W. McLaughlin) to purchase security cameras for the town office. W. McLaughlin stated not to do anything about the monitor until he got back to them. He recommended a 3-4 camera system.

6.2 C. Taylor stated he would return the vacuum cleaners.

6.3 C. Taylor stated Eric Baker had requested the same amount for shoveling the town office as was paid to the person shoveling the Community Center. W. McLaughlin stated J. Goodwin shovels 5 doorways at the ECCtr. E. Pratt asked, “What does Eric do?” B. Baker responded that E. Baker shoveled the front steps and handicap ramp as well as plowed across the front to clear the walkways and handicapped parking spaces. E. Pratt stated that he shouldn’t have to plow at all because those areas were included in the winter roads contract. C. Taylor made a motion (2nd – W. McLaughlin) to pay E. Baker ½ of the rate per storm to shovel the town office as was paid to J. Goodwin for shoveling the ECCtr. (3-0)

6.4 C. Taylor stated he had done a walk-through with Chimbrow who had told him it was “cost prohibitive” to work on the dam right now because the water levels were so high.

7 New Business: None

8 Old Business:

8.1 Bat Remediation: C. Taylor stated that Carol Dolan was going away for the winter and had asked them to look into the repairs that the company had recommended for the building to keep the bats from returning.

9 Correspondence: BOS reviewed correspondence.

10 Community Relations, Announcements, and Open Public Forum:

10.1 Open Public Forum: None

11 Executive Session (Non-Public) (ME §405): None

12 Next Meeting Announcement & Adjournment

12.1 Next Regular Selectperson’s Meeting – Monday, December 3, 2012.

12.2 Motion to adjourn made by E. Pratt (2nd - W. McLaughlin). (3-0) Adjourned 20:49.

Minutes submitted by:

Bonnie A. Baker